

THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN
HOWELL TOWNSHIP MONMOUTH COUNTY
88 RAMTOWN-GREENVILLE RD.
HOWELL, N.J. 07731-2790

Regular Meeting August 14, 2018

Chairman Gregory Scarlato called the meeting to order at 20:00 hours followed by the Pledge of Allegiance.

Chairman Scarlato read the following legal disclosure:

The New Jersey Open Public Meetings Law, N.J.S.A. 10:4-6 et seq., was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting its interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 4, Township of Howell, has caused notice of this meeting to be published by having the date, time, place, and agenda, to the extent know thereof, posted as follows:

- Published in the Asbury Park Press on December 18, 2017
- Published in the Howell Times on December 23, 2017
- Filed written notice with the Township Clerk on December 14, 2017
- Posted written notice on the Official Bulletin Board at the Township Municipal Building
- Posted on www.njfiredistricts.org

The above postings indicate that Formal Action May Be Taken.

Roll call was taken with Commissioners Scarlato, Bommer, Bailey, and Acampora all in attendance. Commissioner Stalling was not in attendance.

It was noted that there were eight (8) members of the public in attendance.

Administering the Oath of Office: None

Clerk Acampora stated that the July 2018 meeting was canceled, so there are no minutes.

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PAYMENT OF BILLS: Commissioner Bailey presented the following bills for payment:

Bills	Amount
liberty mutual	\$ 1,961.03
Grainger	\$ 20.18
Verizon	\$ 380.14
netlink web services	\$ 199.00
defender	\$ 6,004.04
Barry Osborn	\$ 4,375.00
bobs uniform shop	\$ 16.00
wireless	\$ 550.00
acces health systems	\$ 360.00
optimum	\$ 168.55
cit	\$ 97.00
ramtown fire company	\$ 23,833.33
new jersey american water	\$ 3,480.64
atlas welding supply	\$ 43.09
mike acampora	\$ 20.00
blue tarp financial	\$ 229.99
ul llc	\$ 2,900.15
Greg Scarlato	\$ 19.13
Grainger	\$ 39.84
TOTALS	\$ 44,697.11

A motion was made by Commissioner Bommer and seconded by Clerk Acampora to pay the bills. A roll call vote was taken with the following results:

Scarlato – Yes, present on own bills

Bommer – Yes

Bailey – Yes

Acampora – Yes, present on own bills

The motion passed unanimously 4-0.

COMMUNICATIONS

Sent

Wireless Communications – Voucher for future payment of \$1,470 for radio work

Meeting with ISO occurred on 6/27/18 with Line officers and commissioners

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Received

Workers Comp Claim – Brian DeJesus
Letter from James Gaul pertaining to Open House purchase of books and crayons
VFIS – renewal of Accident and Sickness policy
Mohel, Elliott, Bauer, and Gass- letter requesting Barry Osborn release the board's financials to them for audit
Special Joint Board meeting minutes from 7/19/18
Fire Bureau monthly reports

COMMITTEES

Executive Board

Meeting attended by Chairman Scarlato and Commissioner Bommer.
Additional work to be completed by Wireless Communications for a battery backup system. It will cost each district another \$1,740. Once all of the work has been completed on the repeater, the Board will reconvene to determine the status of the work too determine if it has corrected all the issues.
Joint Board meeting on 9/6/18.
Next Executive board meeting will be held on 8/22/18.

Chief's Report

Chief Connolly reported that he has received all fire company equipment from members that were terminated from the company rolls, with the exception of TJ.
Brian DeJesus is currently on medical leave due to getting hurt at a call on 8/5/18.
The Chief stated that he had heard that the commissioners were thinking of sending Ladder 490 to Pierce for a full check-up. Chairman Scarlato stated that the budget needs to be reviewed, but if there is enough money, the Board feels this will help prolong the life of the apparatus. The Chief and his line officers feel this would be a great idea.

The Chief stated that they are working on a 5 – 10-year plan for the fire company. He feels it would be best to form a committee consisting of 2 commissioners, 2 line officers, and the President of the Ramtown Fire Company.

A motion was made by Commissioner Bommer and seconded by Commissioner Bailey to form a committee consisting of 2 commissioners, 2 line officers, and the President of the Ramtown Fire Company to develop a 5 – 10 year for capital improvements. Motion passed unanimously by the Board.

A motion was made by Commissioner Bommer and seconded by Commissioner Bailey to review the budget to determine if there are enough funds in maintenance to send Ladder 490 to Peirce for a full maintenance. The motion passed unanimously by the Board.

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Chief Engineer

Ladder 490 – Replaced hydraulic lines that failed last week when the ladder was in operation. Also replaced ABS module. Drivers also need to let the glow plugs warm up prior to starting the apparatus.

Utility 486 – had two (2) new batteries installed

Aux. 487 – New alternator and timing belt installed

Purchaser

Training – The Pump Operations classes at the Monmouth County Fire Academy are always filled up. There is a class offered by AllHands Fire for 12 members (28 hours) at a cost of \$2,750. They are booking now for October and November classed. The Board requests additional information as to where the classes are to be held, is AllHands state certified, etc. The officers will obtain this information for the next meeting.

Solar Panel training – offer as a classroom exercise AllHands at a cost of \$350. The class is 2 – 3 hours and would benefit 19-4 as we have several solar farms in town. Need to determine if the class can be given at 19-4's fire house. A motion was made by Commissioner Bommer and seconded by Commissioner Bailey to purchase the Solar Panel class, as long as it can be offered at 19-4s fire house. The motion passed unanimously by the Board.

Motion was made by Commissioner Bommer and seconded by Commissioner Bailey to purchase one (1) large area search/rescue kit, not to exceed \$650. The motion passed unanimously by the Board.

Motion by Commissioner Bommer and seconded by Commissioner Bailey to purchase one (1) APX6000 portable radio, three (3) APX 6000 portable batteries and three (3) APX 8000 portable batteries, not to exceed a cost of \$8,000. The motion passed unanimously by the Board.

Motion by Commissioner Bailey and seconded by Commissioner Bommer to purchase five (5) fire hooks for an amount not to exceed \$850. The motion passed unanimously by the Board.

The Chief is requesting to replace the desk in the radio room. He will explore prices and get back to us by the end of the year to determine what funds are remaining in his budget to possibly purchase the desk.

Assistant Chief Gotto discussed the possibility of our members being able to administer NARCAN. He is in the process of obtaining a medical directive from Howell Township in which the fire company will be covered by the Township's medical director. We will also be able to obtain a prescription from the township medical director to purchase NARCAR. The Board will need to verify with Howell Township that the township agrees that the Ramtown Fire Company will be covered under the township's medical

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director. The current medical director is Dr. Lavallo and we will need verification that we are covered under his policy. The Board will also need to check with our insurance coverage to determine if our members will be covered if they administer the NARCAN.

Motion by Commissioner Bailey and seconded by Commissioner Bommer to purchase a Pulse-Ox at a cost not to exceed \$1,000. The Motion Passed unanimously by the Board.

Motion by Commissioner Bommer and seconded by Commissioner Bailey to purchase two (2) sets of adult pads and two (2) sets of pedi pads for the new defibulator. The motion passed unanimously by the Board.

The Chief wanted clarification on who is responsible for supplying paper for the line officers. The Board stated the line officers should look to conserve paper, but can request paper from any Commissioner. He also states that the printer in the radio room needs to be replaced. He will explore costs and get back the Board by November to determine what funds are left from his budget.

Red Alert System – is fully operational and functioning. Mobile wireless cards are working, but it would be better to use Mobile Hot Spots.

There is currently no backup system for the Network hard drives. There is a system that will allow us to backup all drives (for line officers, executive officers, and commissioners) to the CLOUD. The cost is \$500 to install the hardware and \$350 per month for maintenance. The proposal was provided to the Board.

OLD BUSINESS:

Self-Contained Breathing Apparatus (SCBA) replacement committee (Chairman Scarlato, Commissioner Stalling, Assistant Chief Gotto and Assistant Chief Romano) have recommended to move forward with the replacement of our current equipment with the purchase of new SCBA's from MSA. The cost of the replacement is 27 packs plus equipment costing \$241,325.60 + 4,379.00 (misc.) = \$245,704.60.

A motion was made by Commissioner Bommer and seconded by Commissioner Bailey to pass Resolution 08142018-1 Authorizing Contract with Approved State Contract Vendor for the Purchase of Self Contained Breathing Apparatus from Witmer Public Safety Group Inc. A roll call vote was taken with following results:

Scarlato – yes

Bommer – yes

Bailey – yes, with an explanation

Acampora – yes

Motion passed unanimously with 4-yes and zero no.

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A motion was made by Commissioner Bommer and seconded by Commissioner Bailey to pass Resolution 08142018-2 Authorizing Proprietary Quotations for the Purchase of Self Contained Breathing Apparatus. A roll call vote was taken with following results:

Scarlato – yes

Bommer – yes

Bailey – yes

Acampora –a yes

Motion passed unanimously with 4-yes and zero no.

A motion was made by Commissioner Bommer and seconded by Commissioner Bailey to pass Resolution 08142018-3 Authorizing Sale of Surplus Personal Property No Longer Needed for Public Use on an Online Auction Website. A roll call vote was taken with following results:

Scarlato – yes

Bommer – yes

Bailey – yes

Acampora –a yes

Motion passed unanimously with 4-yes and zero no.

NEW BUSINESS:

A motion was made by Commissioner Bommer and seconded by Commissioner Bailey renew the Accident and Sickness policy with VFIS. Motion passed unanimously by the Board.

GOOD AND WELFARE: It as noted that Brian DeJesus is out on medical leave and he is wished a speedy recovery.

JOINT PURCHASING COMMITTEE: None

APPLICATIONS/TERMINATIONS: None

PAYROLL: None

TREASURER'S REPORT: Treasurer Stalling reported the following balances for the for the Board's accounts:

CHECKING ACCOUNT

OPENING BALANCE	\$ 15,358.10
INTEREST	\$ 1.62
TRANSFER	<u>\$ 50,000.00</u>
SUB-TOTAL	\$ 65,359.72

NJ – PERS TEPS Payment	\$
BILLS PAID	<u>\$ 44,697.11</u>
CLOSING BALANCE	\$ 20,662.61

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SAVINGS ACCOUNT

OPENING BALANCE	\$2,099,154.07
DEPOSIT	\$
INTEREST	\$ 933.58
SUB-TOTAL	\$2,100,087.65
TRANSFER TO PAYROLL	\$
TRANSFER TO CHECKING	\$ 50,000.00
CLOSING BALANCE	\$2,050,087.65

PAYROLL ACCOUNT

OPENING BALANCE	\$ 8,639.52
TRANSFER	\$
INTEREST	\$ 6.66
SUB-TOTAL	\$ 8,646.18
PAYROLL	\$
FEES	\$
FEES	\$
CLOSING BALANCE	\$ 8,646.18

The Treasurer's report was accepted on a motion by Commissioner Bommer and seconded by Commissioner Bailey and passed unanimously by the Board.

PUBLIC COMMENT: There was with seven (7) member of the public in attendance at the end of the meeting. Comments on agenda items were taken from the public while the items were being discussed by the Board.

EXECUTIVE SESSION: There was no Executive Session.

ADJOURNMENT: This concluded the business before the Board, so a motion was made by Commissioner Bommer and seconded by Commissioner Bailey to close the meeting. The motion passed unanimously by the Board.

The meeting closed at 21:35 hours.

Respectfully submitted:



Michael L. Acampora
Clerk